



BuildingPermits.Oregon.gov

A service of Oregon's Building Codes Division

Online permits:
Mechanical, Plumbing, Electrical

Licensed Contractors

How To Guide

BuildingPermits.Oregon.gov is a Web-based permitting system that allows contractors to purchase over-the-counter mechanical, plumbing, electrical, and minor label permits and receive authorization to begin work immediately from one convenient Web site. Please note that this QuickPermits program is only open to licensed contractors purchasing over-the-counter (i.e., no plan review) permits for work participating jurisdictions.

Getting Started

Access the Web site at BuildingPermits.Oregon.gov. Here you can:

- Apply and pay for electrical and plumbing minor labels
- Apply and pay for electrical, plumbing, and mechanical permits
- Link to participating building departments
- Obtain permit and construction industry information

To purchase over-the-counter permits:

Select “Apply and pay for electrical, plumbing, and mechanical permits”

Address Locator

- Enter an address or map and tax lot. (Partial addresses are allowed, but the more information you provide the more focused the results.)
- Select **Submit**

Your search will result in one of the following four results:

- The system will locate a single address; proceed to Step 2.
- The system will list addresses that match the search criteria. Select the appropriate address.
- The search will result in more than 50 possible addresses. Refine your search for better results.
- The system will fail to locate the address. Verify the information is correct and contact the appropriate building department directly.

Step 1 - Address Locator

Please fill in information about the property address. You must complete this step to determine the building department that issues your permit.

FOR BEST RESULTS: In most cases, it is best to enter JUST the address number and street name. For example, instead of entering 1234 S PINE ST, CANBY, 97013, CLACKAMAS County, enter 1234 pine. This can eliminate "Address Not Found" due to incorrect directional, ZIP code, city, or county designation.

Enter numbered street names as ordinal numbers (e.g., 21st St. not 21 St., 32nd Ave, not 32 Ave).

Use abbreviations for directionals (e.g., E Main St., Main St. NE). With street names such as "North Beach St." that have a direction as part of the street name, the entire street name needs to be spelled out.

Note: BuildingPermits.Oregon.gov contains address data **only** from [participating jurisdictions](#).

Address

City ZIP Code County

----- Or -----

Map and Tax Lot

Remember: Only addresses in the participating jurisdictions are available.

Permitting Options

At this point, you will have the option to:

- Apply online
- Download the appropriate permit application form
- Access contact information for the appropriate jurisdiction
- Link to the appropriate building department's Web site

To apply online, select **Order**.

Step 2 - Apply online OR Download, print-out, and fill-in form(s)

This table shows the building department that issues electrical, mechanical and plumbing permits for your property. If one or more of the permit columns is inactive (i.e. greyed out), the local government that has jurisdiction over that type of permit is not currently participating in this pilot program. Go to the [Directory or Responsibility](#) to contact the Building Department directly.

◆ To apply online, click on the Order button  in the table below.

◆ To apply by mail, fax or walk-in, download the form by clicking on the Permit Form button  in the table below.

◆ For questions about your permit, contact the building department by clicking on the Contact Info button  or the Building Department Web Site button , also in the table below.

Property Information	Action	Electrical	Plumbing	Mechanical
		Washington County	Washington County	Washington County
Address: 1 BOWERMAN DR. BEAVERTON OR 97006 WASHINGTON County	Buy Online	 (see NOTE)	 (see NOTE)	 (see NOTE)
MapTaxLot #: 1S105D000400	Permit Form **			
Business:	Contact Info			
	Bld'g Dept Web Site			

NOTE - Only state licensed contractors can purchase permits through this site. All others must contact their local jurisdiction.

** (Note: the permit forms on this page may be downloaded as Adobe PDF files. To view or print the permit forms you must have Acrobat Reader installed on your computer. If you don't have this program, you can download it for free from Adobe. Click the icon below to go to Adobe's website and download Acrobat Reader. )

Online Permit Application

You will be asked to submit the following type of information:

- Description of work
- Job site information
- Site contact
- Contractor information (only licensed contractors will be able to proceed)

1. Enter the requested information in the fields provided. The required fields are marked with an asterisk.
2. Select **Continue** to move to the next screen.

Be sure to enter the email address where you want the “authorization to begin work” to be sent.

Electrical Permit Application - General Information
 Washington County: New Permit Application * = Required

General	
Type of Work *	<input type="radio"/> New Construction <input type="radio"/> Addition / alteration / replacement
Category of Construction *	<input type="radio"/> 1- and 2-family dwelling <input type="radio"/> Multi-family <input type="radio"/> Commercial / industrial

Job Site Information and Location	
Job No:	<input type="text"/>
Job Address:	1 BOWERMAN DR
City/State/Zip:	BEAVERTON, OR 97006 - <input type="text"/>
Suite/bldg/apt no:	<input type="text"/>
Project name:	<input type="text"/>
Cross street directions to job site: <input style="width: 100%; height: 20px;" type="text"/>	
Subdivision:	<input type="text"/> Lot No: <input type="text"/>
Tax map/parcel no.:	1S105D000400
Description of Work * <input style="width: 100%; height: 20px;" type="text"/>	

Online Permit Application continued

1. Enter the permit details. The system will automatically calculate the fee.
2. Select **Continue**. This will take you to the “Confirmation” screen.
3. Review the information recorded and if necessary select **Back** to make corrections. To continue to the “Payment” screen select **Continue**.
4. Enter your credit card information. Online permits must be purchased with a Visa or MasterCard.

Once your credit card has been processed, you will receive your authorization via email. You may also view the authorization immediately by selecting “View or print your Authorization now.”

Please print this Authorization and post it at the jobsite.

New Electrical Permit - Fee Schedule
 Washington County

Description	Qty	Fee	Total
Residential SINGLE- OR multi-family dwelling unit. Includes attached garage			
1,000 sq. ft. or less	<input type="text"/>	\$ 150.00	<input type="text"/>
Ea. addl 500 sq. ft. or portion	<input type="text"/>	\$ 42.00	<input type="text"/>
- Limited energy, residential (with above sq. ft.)	<input type="text"/>	\$ 60.00	<input type="text"/>
- Limited energy, multifamily residential (with above sq. ft.)	<input type="text"/>	\$ 66.00	<input type="text"/>
Services OR feeders installation, alteration, AND/OR relocation			
200 amps or less	<input type="text"/>	\$ 90.00	<input type="text"/>
201 amps to 400 amps	<input type="text"/>	\$ 120.00	<input type="text"/>
401 amps to 599 amps	<input type="text"/>	\$ 180.00	<input type="text"/>
TEMPORARY services OR feeders installation, alteration, AND/OR relocation			
200 amps or less	<input type="text"/>	\$ 78.00	<input type="text"/>
201 amps to 400 amps	<input type="text"/>	\$ 108.00	<input type="text"/>
401 amps to 599 amps	<input type="text"/>	\$ 150.00	<input type="text"/>
Branch circuits - NEW, alteration, OR extension, per panel			
A. Fee for branch circuits with above service or feeder fee, each branch circuit.	<input type="text"/>	\$ 8.50	<input type="text"/>
B. Fee for branch circuits without service or feeder fee, first branch circuit;	<input type="text"/>	\$ 60.00	<input type="text"/>
each addl branch circuit	<input type="text"/>	\$ 8.50	<input type="text"/>
Miscellaneous			

Remember: This Web site offers permits for non-plan review type work. If you project requires plan review, you will need to go to the building department directly.

Upon review and approval by your local building department, your permit will be e-mailed or faxed within one business day, with instructions on how to schedule your inspection.

Thank you for using **BuildingPermits.Oregon.gov**. Happy permitting!